


13/S
58-0178

*sent to
reply -*



gdr


14 January 1959

MEMORANDUM FOR: The Comptroller

VIA : Deputy Director/Support *15/ 16 Jan 59*

SUBJECT : Case of  25X1A9a

25X1A9a

1. In accordance with our understanding during the discussions in the case of  we are preparing some material which will probably be included along with other items in a discussion of a code of conduct pointing out to all personnel their responsibilities in handling federal funds. However, we would suggest that if you have not already done so, you institute a control to prevent duplication of payment to an Agency employee by both vouchered and unvouchered funds.

2. This would seem a very pressing necessity. Even though it is the duty of a responsible employee to report any overpayments, there can be delayed realization of this on the employee's part due to the normal time lag in payments for salary, overtime, holiday pay, etc. Hence, a well-intentioned employee could be made to appear negligent or worse, and the Agency could experience considerable inconvenience and/or loss of money under certain conditions. The security factor could also become involved.

/s/ Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
Inspector General

